



Volunteer Application

School: __Bennett __McCulloch __Cascades __Frost __Arnold __NW Early Ed __George Long

Legal Name: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

T-shirt Size: _____ **Gender:** __ Male __ Female **Birth Date:** _____

Home Phone: _____ **Cell Phone:** _____ **Work Phone:** _____

Email address: _____

Emergency Contact Name and Phone #: _____

Are you currently a high school or college student? yes no

Are you a current volunteer with Big Brothers, Big Sisters? yes no

Are you a retired teacher? yes no

Business/Organization: _____

Are you Bilingual? yes no If yes, what language? _____

I have read and agree to abide by the Confidentiality Statement _____ (initial and date)

If accepted into the EE program, I authorize the use of my photograph in the promotion of and reporting of agency programs and events. _____ (initial and date)

Signature

Date

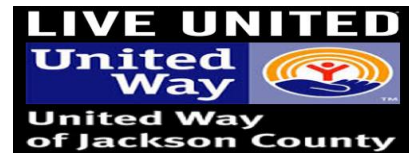


Confidentiality Statement

In the performance of my duties for Energizing Education, I may have access to information about students and their families. I understand that all student and family information obtained by any means including visual, written documentation, or oral communication may not be released without the parent's written permission.

I agree to respect the student's rights to privacy and will not disclose any identifying or other information without documented authorization. Specific policies follow below:

1. I will not remove student information from the premises.
2. I will not compile lists of student names or any other information.
3. I will not "friend" Energizing Education students on social networking sites.
4. I will not disclose any information about students with persons other than Energizing Education or school staff who have a need to know, or parties who are legally authorized by documentation to access such information.
5. I will not take photos of or with students, except when approved by school staff and will not post any photos of students on any social networking site, internet or other media sites.
6. I understand that failure to comply with these procedures may result in dismissal as a tutor and any legal remedies may apply.



Energizing Education Reading Volunteer

What is a Literacy Mentor?

- Mentors assist students in Kindergarten through Second Grade practice and improve their literacy skills.

Summary:

The literacy mentor will:

- Assist children in reading, writing, and other literacy activities in coordination with the EE Literacy Specialist.
- Commit to a minimum of one school year consisting of regular weekly half hour visits when school is in session.
- Follow lesson guidelines as detailed in the EE tutoring manual.
- Report progress, problems, or concerns to the EE staff.
- Complete the tutoring logs following each session.
- Notify the Site Coordinator in advance if you expect to be absent.
- Follow all building rules and regulations.

Qualifications:

- Interest in and comfort working with early elementary students
- Attend required training
- Clear required background checks
- Be at least high school age